



Reepham High School & College: Internet Access Agreement

The school computer system provides Internet access for students and staff.
This agreement will help protect students and staff.

The school expects that:

- Internet access must only be made via the user's authorised account and password, which must not be given to any other person.
- School computer and internet use must be appropriate to the pupils' education or to staff professional activity.
- Copyright and intellectual property rights must be respected.
- Users are responsible for the e-mails they send and the contacts made.
- E-mails should be written carefully and politely. As messages may be forwarded, e-mail is best regarded as public property.
- Anonymous messages (including chain letters) will not be sent.
- No one will use public chat rooms and public social networks.
- The school ICT systems may not be used for private purposes, unless the principal has given permission for that use.
- Use for financial gain, gambling, political purposes, advertising or accessing inappropriate sites is forbidden.
- The security of ICT systems must not be compromised, whether owned by the school or by other organisations or individuals.
- Irresponsible use will result in the loss of internet access.

The school may exercise its right to monitor the use of the school's computer systems, including web-sites accessed and emails sent/received. In circumstances where it believes unauthorised use has or may be taking place or the system is being used for criminal purposes or for storing text or imagery which is unauthorised or unlawful, inappropriate materials will be deleted and further action may be taken.