

IT Pupil Acceptable Use Agreement

General Computer Usage

1. I will only use computers and other like devices for study, coursework, controlled assessment or for homework- the abuse of the provided systems for other activities is not acceptable.
2. I will create a password that is secure and contains complex characters.
3. I will treat everyone over the internet and within the school with respect.
4. I will speak to a teacher or the RALF team if any cyber bullying occurs.
5. I will not forward anything explicit or upsetting in or out of school.
6. I will not share my personal password with anyone else, even if they are my friends.
7. I will not take photographs of other students or staff members without their permission.
8. I will not run any software from an external device such as a memory stick or CD or hold any inappropriate files from these devices.
9. I will not allow others to use any of my documents or accounts without my permission.
10. I will not attempt to access or use social media sites such as Facebook, Snapchat or any other such site in class unless special permission is given to me by a member of school staff.
11. I will not attempt to access or use sites that are blocked by the approved filter or that are unnecessary to my learning.

Use of mobile devices on school premises

1. Mobile phones are not to be seen on school premises unless directed by a member of staff. This includes before school, break times and lunch times.
2. I will only use personal devices such as my own laptops, tablets, smartphones during lessons if the use of such is approved by the teacher and I understand the risk of bringing such an item to school. I have also read and completed the RHSC Bring Your Own Device Acceptable Use Policy and Student Agreement
3. I will not access or attempt to access social media from personal devices e.g. mobile phone in a classroom environment.

How does the school protect me as a student?

You will learn about issues that arise through the use of technology with provision being provided across a range of subjects throughout your school life. Your school uses an internet filtering system called SmoothWall to protect you from content that you may find distressing or that may impair your learning.

By reading and agreeing to the terms explained on the document, you are helping your school and yourself develop your understanding and awareness of appropriate behaviour when using technology as well as agreeing to uphold the morals of our school community.

It is important to note that RHSC is not responsible for the loss, theft or damage of personal devices brought onto the site, as this is the responsibility of the individual.

Pupil Signature: _____ Date: _____

Pupil Name: _____ Form: _____

Parent Signature: _____ Date: _____