

AE

15th June 2020

Dear Parent / Carer

In these challenging and uncertain times, following the government guidelines, we have made the difficult decision to cancel this year's Year 6 induction days at Reepham High School and College. We have also decided to postpone the 'meet the tutor' induction evening and hope to do this instead on the evening of Thursday 3rd September.

At this time of year Ms Thacker (Head of Year 7) and I usually travel to all of the primary schools to speak to the pupils during the day and parents in the evening. As we will not be able to do this, I have recorded a video of my talk (with some details of extra measures we will put in place due to not having the induction days) which can be watched by both pupils and parents, which will hopefully go some way to put your minds at ease about the transition to high school. This video can be found on the school website (**Home Page > Latest News > Transferring From Primary**). I have also added a brief video tour of the school pointing out most of the important landmarks to give some prior orientation, as we know that nearly every pupil's biggest fear of coming to the high school is getting lost!

In the meantime, I am confident that the primary school will do a wonderful job in preparing your child for the transition to high school and am sure that the staff can help with any concerns you have. Anything specific that you need to know which they are unable to help with can be raised on the rearranged induction evening where the tutors, Head of Year 7 (Ms Thacker) and I will be in attendance to help.

Starting high school under normal conditions can be quite a daunting experience, and with the added complications of social distancing, lack of induction days etc. I can see it being more even so for a number of children. If you have any questions that you suddenly think of over the summer holiday period, please email me on aedgar@reephamhigh.com and I will do my best to help. Alternatively, Ms Thacker can be contacted on rthacker@reephamhigh.com. We will both be monitoring our emails at regular intervals.

Uniform

Our uniform providers, Birds of Dereham, have provided the following information:

Subject to Government guidelines, we will be opening the store on Monday 15th June 2020. We have been getting the store ready to make it safe for both customers and our staff and we have also completed our Covid-19 risk assessment. When we reopen, social distancing will be key so there will be a strict limit of 5 families in the store at any one time - one parent and only children that are

being fitted for uniform. We will man and operate a queuing system at the door - one for Click & Collect and another to enter the store.

Shop Floor - We will have a separate, socially distanced queue outside the front of the store for parents wishing to come in to purchase uniform. They will be served at the till as quickly and efficiently as possible.

Website <https://www.birdsofdereham.com/> - We have a well-established and easy to use website and we will be actively encouraging parents to shop earlier than normal and order online where possible. If you need leaflets that give details for the website and the store, just let me know how many you require. Hopefully by shopping earlier, this will reduce the influx of shoppers similar to what we would normally see in August.

Click & Collect - We will have a separate area outside the front of the store where parents can come to collect.

Size Guides - We now have a section on the website with size guides and a video showing how to measure for uniform.

Fitting Room - We will have a fitting room open but will be aiming to fit uniform where possible with the minimum amount of garments being tried on.

Opening Hours - From the 15th June we will resume our normal opening hours - Monday to Saturday 9am to 5.30pm with our late night opening on Thursday till 8pm. This will be reviewed on a weekly basis and opening hours extended as required, current opening times will be shown on our website.

Returns - It is recommended where garments are returned for refund or exchange, they are quarantined for 72 hours - garments will be processed after this time.

Once we reopen, we will be reviewing procedures on a regular basis and will make changes if needed.

Please don't hesitate to get in contact if you have any queries at all.

I hope you find the videos useful and I look forward to seeing you and your child in September.

Yours faithfully

Alex Edgar

Assistant Headteacher